

**Charlevoix Montessori Academy (CMA)**  
**115 West Hurlbut Street**  
**Charlevoix, MI 49720**  
**(231) 547-9000**

Minutes of the Board Of Education January 18, 2017, 5:30pm

1. Call Meeting to Order by President Seidel . NOTE: This a an abridged meeting as the board members are present but the School Administrator and Office Manager are not present. Board agrees to complete meeting during regular Board of Education meeting to be held February 8, 2017. Pledge of Allegiance.
2. Recognition/Appointment of New Board Members: No new members present due to snow day called by school in the AM. Board agrees to appoint and recognize new members during regular Board of Education meeting to be held February 8, 2017
3. Present: Seidel, Olach, Randall, Kroon, Dillon.
4. Approval of:
  - A. **Agenda:** Motion by Seidel to approve, second by Olach. 4 Ayes/ 0 No, Approved.
  - B. **Minutes of Previous Meetings:** Minutes tabled until next meeting.
  - C. **Financial Report:** tabled until next meeting.
5. **Correspondence:** Seidel reported that he had not received follow up letter from the state regarding dissolution of previous holders of the loan. See letter for further information.
6. **Public Comment:** None.
7. **School Leader's Report:** Tabled until next meeting.
8. **Committee Reports:** Discussion of ongoing Director Your Dollars, Box Tops and PTO fundraisers.
9. **Old Business:**
  - A. **Financial Administrative Review:** Tabled until next meeting.
  - B. **Charlevoix Community Foundation Grant:** Tabled until next meeting.
  - C. **GTBT Grant:** Seidel reported that the grant was submitted according to time lines.
10. **New Business:**
  - A. **Loan Application Prep:** Dillon motioned to create an action committee to gather necessary documents and create a packet for 4Front to include Kali, Leslie, Dillon, Seidel. Second by Seidel. Action Committee to meet no later than 2 weeks post February 8<sup>th</sup> Board Meeting when all members present. Dillon will email members to schedule face to face meeting. 4 Ayes/0 No. Approved.
11. **Public Comments:** Dillon reported on PTO progress. All family school meeting to be held 2/7/17. Beginning to work on Soup Cook off fundraiser to be held in February. Mary Kurtz of Charlevoix Cinema has agreed to host a family night in March to provide proceeds to CMA. Yard Sale to be held at CMA on 1/28/16 with all proceeds to be donated to PTO for CMA.
14. **Adjournment:** Motion by Seidel, second by Olach. 4 Ayes/0 No. Approved.

Respectfully Submitted,



Christine Dillon  
Board Secretary