

**Northwest Academy**  
**115 West Hurlbut Street**  
**Charlevoix, MI 49720**  
**(231) 547-9000**

Regular Meeting of the Board Of Education – 12 December 2012, 5:30 P.M.

“This meeting is a meeting of the Board of Directors in public for the purpose of conducting the School’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.”

**Agenda**

1. Call Meeting to Order:
2. Approval of:
  - A. Agenda
  - B. Minutes of Previous Meetings – 14 November and 26 November 2012
  - C. Financial Report
3. Correspondence:
4. Public Comment\*:
5. Administrator’s/Development Report:
6. Committee Reports:
  - A. Community Liaison
  - B. Finance
  - C. Fundraising
7. Old Business:
8. New Business:
9. Public Comments\*:
10. Adjournment.

Joseph F. Seidel  
Board President

\*Individuals wishing to address the Board of Directors under either of the items above for Public Comments are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each with a total time allowance for public comments of thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

\*Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. Proposed minutes of this meeting will be available for public inspection at the Northwest Academy Office located at 115 West Hurlbut Street, Charlevoix, MI 49720, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (Open Meetings Act, Public Act 267).