

Charlevoix Montessori Academy (CMA)
115 West Hurlbut Street
Charlevoix, MI 49720
(231) 547-9000

Minutes of the Board Of Education February 8, 2017, 5:30pm

1. Call Meeting to Order by President Seidal . Pledge of Allegiance.
2. **Recognition/Appointment of New Board Members:** The Board appointed and recognized two new Board Members: Jennifer Earls and Judy Sigulinsky. Each new Board Member accepted and repeated and signed the Oath of Public Office, sworn in by President Seidel.
3. Present: Seidel, Sigulinsky, Earls, Randall, Kroon, Dillon.
4. Approval of:
 - A. **Agenda:** Motion by Seidel to approve, second by Sigulinsky. 6 Ayes/ 0 No, Approved.
 - B. **Minutes of Previous Meetings:** Motion to approve by Seidel, second by Randall. 6 Ayes/ 0 No, Approved.
 - C. **Financial Report:** Motion to approve by Sigulinsky, second by Kroon.
5. **Correspondence:** Discussion regarding letter addressing a \$1500.00 Literacy Program grant that was to be received. This grant is not applicable as the teacher it was assigned to is no longer employed by Charlevoix Montessori Academy.
6. **Public Comment:** None.
7. **School Leader's Report:** Kondrat reviewed the School Leaders Report with the Board. Motion to approve Randall, second by Kroon. 6 Ayes/ 0 No, Approved.
8. **Committee Reports:** Dillon reported that \$177.00 was raised at the January CMA yard sale. Discussed upcoming all parent meeting and continued PTO fundraising schedule.
9. **Old Business:**
 - A. **Financial Administrative Review:** Reviewed by Board.
 - B. **GTBT Grant:** \$14000.00 grant was received for the 2nd half of 2016 from a 2% cycle received for the Native American Tutoring Program.
10. **New Business:**
 - A. **Financial Administrative Review:** Seidel will secure appropriate documents in a locked box at Charlevoix State Bank and will keep the set of keys. Motion to Approve by Dillon, second by Randall. 6 Ayes/ 0 No, Approved.
 - B. **Staffing:** Kondrat reported that Sue Lechowicz has taken over as CMA's Resource Room Teacher until the end of this school year.
 - C. **Loan Application Prep:** Continued discussion regarding the Northwest Academy Building Association letter to Seidel. Kondrat, Herriman, Dillon and Seidal will meet to review terms and complete application for the loan on 2/16/16 from 1pm-3pm at CMA. 6 Ayes/ 0 No, Approved.
11. **Public Comments:** Dillon discussed need for janitorial services as parents and individuals who attended CMA's yard sale commented on the fact that the school did not look clean. Specifically reported on bathroom cleanliness, dust and dirt in the hallways, unsealed doors in the art barn, etc. Kondrat stated that there was not money in the budget at this time to hire for janitorial services. Currently Herriman completes general cleaning and bathroom maintenance and children from different class rooms are assigned to clean classrooms. Board discussed this week's inspection regarding a gas leak in the Science room. Herriman reported that the inspector stated that there was a "fuzz leak" in the room.
14. **Adjournment:** Motion by Seidel, second by Dillon. 6 Ayes/0 No. Approved.

Respectfully Submitted,


Christine Dillon
Board Secretary