

Charlevoix Montessori Academy for the Arts
115 Hurlbut
Charlevoix, MI 49720
(231) 547-9000

DATE: 2-14-18, TIME: 5:30pm

[X] Regular or [] Special Meeting Minutes

1. Call to Order: Seidel called the meeting to order at 5:30pm.
2. Roll Call: Joseph Seidel [X] Jennifer Earls [X]
David Kroon [X] Christine Dillon [X]
Gloria (Joni) Olach [X] Michael Randall [X]
Judi Sigulinsky [X]
3. Pledge of Allegiance
4. Approval of:
 - A. Agenda: Seidel motioned to accept the agenda; second by Olach; all approved.
 - B. Previous Minutes 1-10-18: Earls motioned to accept the 1-10-18 minutes; second by Sigulinsky; all approved
 - C. Financial Report: Seidel motioned to accept financial reports; second by Randall; all approved
5. Correspondence: None.
6. Public Comment: None.
7. Principal's Report: Amanda Minaker provided detailed information for Administrator's report. Dillon moved to approve the report, second by Earls; all approved.
8. Committee Reports: Committee formed by Seidel, Kroon and Earls reported regarding policies and procedures for adults with sexual offenses who have students attending CMA. Seidel reported that they have been researching current practices of other Charter schools including Traverse City Charter Schools. Barry Anderson from the Charlevoix Court House has also been consulted regarding such procedures.
9. Old Business:
 - A. Board Policy: Representatives from CharEm ISD have been consulted and are currently putting together new policies and procedures in compliance with state regulations to address this concern.
 - B. Security Doors: Ms. Minaker reported that one set of walkie talkies has been purchased with more to arrive as soon as possible. She is currently researching grants and has met with Mr. Ritter from CharEm ISD regarding opportunities for

additional safety measures. The front doors of the school are now locked from 9:00am to 3:30pm.

10. New Business:
 - A. New Substitute: Jason Minaker has been volunteering as a substitute teacher.
 - B. Sign in Policy: Ms. Minaker has asked that all visitors to CMA, including Board Members, sign in and out of the school.
11. Public Comments: None.
12. Board Comments: None.
13. Reconfirmation of Next meeting: Next Board Meeting to be held March 14, 2018 at 5:30pm at Charlevoix Montessori Academy for the Arts.
14. Adjournment: Seidel motioned to adjourn the meeting at 6:35pm; second by Earls; all approved.

Approved by:



Date: _____