

Charlevoix Montessori Academy for the Arts (CMAftA)
115 West Hurlbut Street
(231) 547-9000
Charlevoix, MI 49720

DATE: 8-27-19, TIME: 5:30pm

[] Regular or [X] Special Meeting Minutes

1. Call to Order: Seidel called the meeting to order at 5:31pm.
2. Pledge of Allegiance
3. Roll Call: Joseph Seidel [X] Jennifer Earls [] Eryn Willson [X]
David Kroon [] Christine Dillon [X] Judy Sigulinsky (X)
Gloria (Joni) Olach [X] Michael Randall [X]
4. Introduction of David Harwood to board by Seidel. Mr. Harwood to be employed by CMA full time to act as new Part Time School Administrator and part time Math Teacher. He will not be working any longer with the Court School. Eight candidates were interviewed today for various teaching positions. Move to approve hiring of David Harwood by Seidel, Second by Olach. 6 yes, 0 no, all approved.
5. Resolution to approve David Harwood as Oversight Compliance Designee for the 2019/2020 School Year. Move to approve by Seidel, 2nd by Sigulinsky. 6 yes, 0 no, all approved.
6. Resolution to approve depositories for various funds for the 2019/2020 School Year. General Fund, Student Fund, Credit Card funds all at Chemical Bank. Seidel move to have Seidel, Randall and Harwood as authorized signatures. Seidel move to approve, 2nd by Olach. 6 yes, 0 no, all approved.
7. Resolution to approve to comply with all applicable rules, laws and resolutions for the 2019/2020 School Year. Moved to accept by Seidel, 2nd by Sigulinsky. 6 yes, 0 no, all approved.
8. Resolution to approve the following:
 - a. Freedom of Information Designee for the 2019/2020 School Year: David Harwood.
 - b. Title IV Designee for the 2019/2020 School Year: David Harwood.
 - c. Title IX Designee for the 2019/2020 School Year: David Harwood.
 - d. 504 Designee for the 2019/2020 School Year: Marcie McQuillan.
 - e. Sexual Harassment Designee for the 2019/2020 School Year: Desire Kaiser.
 - f. AHERA Plan Contact Designee for the 2019/2020 School Year: Mark Foltz.Seidel move to approve resolutions a through f, 2nd by Randall. 6 yes, 0 no, all agree.
9. New Business:
 - a. Seidel wrote a request for a grant in the amount of \$22,823.75 from SVSU as per David Lewis's statement from last meeting reporting that SVSU provides grant monies. \$1000.00 requested for marketing with ads in local newspapers, \$2000.00 for painting the outside of the building, \$1000.00 for back ground checks for host parents to host exchange students for the 2019/2020 school year. \$2500.00 for a food service program and \$6323.75 for chrome book computers included in the grant request total. Dr. Lewis from SVSU responded with correspondence and reported that SVSU will provide a grant to CMH for the 2019/2020 school year in the amount of \$2500.00 to be used for branding, marketing and building improvements.
 - b. School Open House to be held 8-28-19 from 5:00pm-7:00pm. Ms. Kaiser provided an update as to the teacher schedules: Ms. Kaiser will be teaching middle and high school

English, Social Studies and Drama. Marcie McQuillan will be continuing with Special Education. Deb Hobbs will be teaching the upper elementary class and assisting LeAnne Montel with the Lower Elementary class. Dave Harwood will be teaching middle and high school math. Science for middle and high school will be paired with Michigan Virtual. Mr. Hanson and Ms.R will assist in person as mentor teachers for the Science program. There will be a long term sub that will also cover science curriculum as needed. Ms.R will be back on Wednesdays and Fridays for art classes. Leanne Montel will be taking on Elementary Drama. Deb Hobbs will be supervising middle and high school band and choir. School is considering hiring a part time dance instructor to replace Mr. Schills.

- c. Gary Schills provided a resignation letter to the board on 8/22/19.
10. Old Business: School Branding and enrollment drive: There continue to be large banners at the North and South ends of Charlevoix. There continues to be CMA posters posted around Charlevoix County regarding Enrollment. Ads for CMA have been placed in local Newspapers. School Starts on 9/3/19 at 8:45pm ending at 3:45pm. Sale of the building has been put on hold and will be deferred at this time. Enrollment Figures: Leslie Herriman reported that there are currently 46 students enrolled for the 2019/2020 school year.

Next board meeting will be 9/11/19.

Move to adjourn at 6:02pm by Seidel, 2nd by Sigulinsky.

Approved by: _____

Date: _____

Joseph A. Seidel
11/19/19