

**Charlevoix Montessori Academy (CMA)**  
**115 West Hurlbut Street**  
**Charlevoix, MI 49720**  
**(231) 547-9000**

***Minutes for 13 July 2016 Organizational Meeting of the Board of Education***

1. Call meeting to order by President Seidel at 5:30 p.m.
2. Present: Seidel, Kroon, Randall, Olach. Absent: Rasmussen.
3. Approval of:
  - A. Agenda: Motion to approve by Kroon with addition. Supported by Olach. 4 Ayes/0 No – approved.
  - B. Minutes of Previous Meetings: Minutes of Regular Board Meeting of 8 June 2016: Motion to approve by Seidel. Supported by Randall. 4 Ayes/0 No - approved. Minutes of Special Board Meeting of 29 June 2016. Motion to approve by Olach. Supported by Kroon. 4 Ayes/0 No – approved.
  - C. Financial Report: Discussion. No financial report was presented.
  - D. Correspondence: None.
4. Swearing in of New Board Member. President Seidel administered the oath and swearing in of Ms. Christine Dillon as a new board member.
5. Nomination of Temporary Chair of the Board Officer Nominating Committee. Motion by Kroon for Seidel to serve as Nominating Committee Temporary Chair, Supported by Randall. 5 Ayes/0 No – approved.
6. Election of Officers:
  - A. Nominations for President: Seidel nominated by Kroon. No other nominations. Motion seconded by Randall. 4 Ayes/1 Abstaining. Nomination approved.
  - B. Nomination for Vice President: Kroon nominated by Seidel. No other nominations. Motion seconded by Olach. 4 Ayes/1 Abstaining. Nomination approved.
  - C. Nomination for Secretary: Dillon nominated by Randall. No other nominations. Motion seconded by Olach. 4 Ayes/1 Abstaining. Nomination approved.
  - D. Nomination for Treasurer: Randall nominated by Olach. No other nominations. Motion seconded by Seidel. 4 Ayes/1 Abstaining. Nomination approved.
7. Re-Organizational Meeting Resolutions:
  - A. Resolution appointing School Leader by name: Motion to approve by Randall. Supported by Olach. 5 Ayes/0 No – approved.
  - B. Resolution appointing Oversight Compliance Designee by name: Motion to approve by Olach. Supported by Kroon. 5 Ayes/0 No – approved.
  - C. Resolution designation depositories for various funds and authorized signatures for various funds and accounts. Motion to approve by Seidel. Supported by Randall. 5 Ayes/0 No – approved.
  - D. Resolution indicating the board will comply with all laws, rules, and regulations. Motion to approve by Seidel. Supported by Olach. 5 Ayes/0 No – approved.

E. Resolution designating Freedom of Information Act contact, Sexual Harassment Contact, Title VI designee, Title IX designee, AHERA contact, and Section 504 contact: tabled, pending further information on position requirements.

F. Resolution setting date, time, and place of Regular School Board meetings and location of official posting for meeting notices. Motion to approve by Seidel. Supported by Randall. 5 Ayes/0 No – approved.

G. Resolution appointing legal consul. Motion to approve by Randall. Supported by Seidel. 5 Ayes/0 No – approved.

H. Resolution appointing auditors. Motion to approve by Seidel. Supported by Randall. 5 Ayes/0 No – approved.

I. Resolution to adopt the school calendar for the ensuing year. Motion to approve by Seidel. Supported by Randall. 5 Ayes/0 No – approved.

J. Resolution to bond the Board Treasurer and others as designated by the board. Motion to approve by Kroon. Supported by Olach. 5 Ayes/0 no – approved.

K. Resolution to appoint a school Chief Administrative Officer. Motion to approve by Seidel. Supported by Olach. 5 Ayes/0 no – approved.

8. Correspondence: None.

9. School Leader Report:

A. Currently interviewing for Special Education teacher.

B. Advertising for a Science teacher.

C. Current student enrollment holding steady.

D. School will participate in "Kids Day" and have a float as part of the Charlevoix Venetian Festival.

Mrs. Lycka has tendered her resignation from the elementary grades.

10. Old-New Business: Mr. Seidel will be parking cars on Friday and Saturday of Venetian Week.

11. Public Comments: None.

12. Adjournment: Meeting was adjourned at 6:17 p.m.

  
JOSEPH F. SEIDEL  
President of the Board