

NORTHWEST ACADEMY
115 WEST HURLBUT STREET
CHARLEVOIX, MI 49720 (231) 547-9000

Minutes for July 9, 2014 Organizational Meeting of the Board of Education

1. Call to Order 4:45 pm by President Seidel
2. Roll Call: Present: Joseph Seidel, Kathy Hunter, Joni Olach, Shelia Davis, Michael Randall (arrived 4:52 pm), Claire Rasmussen and due to be sworn in David Kroon.
3. Approvals:
 - a) Agenda: Motion by Seidel to approve the Agenda with additions, supported by Olach. 5 Ayes, 0 No. Approved.
 - b) Minutes of 11 June 2014 Regular Meeting, Minutes of the 11 June 2014 Closed Session and Minutes of 25 June 2014 Special Meeting: Motion to approved all by Hunter, supported by Rasmussen. 5 Ayes, 0 No. Approved
 - c) Financial Report: Motion to accept the Financial and Checks written reports by Randall, supported by Rasmussen. 6 Ayes, 0 No. Approved.
4. Swearing in of New Board Members: President Seidel administered the Oath and swearing in of Mr. David Kroon to Board service. Mr. Randall administered the Oath and swearing in of Mr. Joseph Seidel for a renewed term to Board Service.
5. Nomination of Temporary Chairperson of the Board Officer Nominating Committee: Motion by Seidel for Mr. Randall to serve as Nominating Committee Temporary Chairperson, supported by Rasmussen. 7 Ayes. 0 No. Approved.
6. Election of Officers:
 - a) Nomination(s) for Treasurer: Motion by Rasmussen to nominate Mr. Randall. Support by Seidel. No other nominations. 7 Ayes. 0 No. Approved for Mr. Randall as Treasurer.
 - b) Nomination(s) for Secretary: Motion by Seidel to nominate Ms. Davis. Support by Randall. No other nominations. 7 Ayes, 0 No Approved for Ms. Davis as Secretary.
 - c) Nominations for President and Vice President: Motion by Davis to nominate Mr. Kroon for President. Supported by Ms. Hunter. Motion by Olach to nominate Mr. Seidel for President. Supported by Rasmussen. Motion by Davis to nominate Mr. Seidel for Vice-President. Supported by Mr. Kroon. Motion by Seidel to nominate Ms. Rasmussen for Vice President. Supported by Olach. Board members held a discussion followed by votes called by Chairperson Randall:
 1. Nomination of Mr. Seidel for President: 7 Ayes. 0 No. Approved for Mr. Seidel as President.
 2. Nomination of Ms. Rasmussen for Vice President: 7 Ayes. 0 No. Approved for Ms. Rasmussen as Vice President.
7. Re-Organizational Meeting Resolutions:
 - a) Resolution indicating the Board will comply with all Laws, rules and regulations.

The Board of Directors of Northwest Academy, a Public School Academy authorized pursuant to the application submitted to Saginaw Valley State University (SVSU) will comply with the provisions of Part 6a of the Michigan School Code and subject to the provision of Part 6a, will comply with all other state laws, rules, and regulations applicable to public bodies and with federal laws, rules, and regulations applicable to public bodies or school districts.

This resolution was approved at a legal meeting of the Board of Directors of Northwest Academy, a Michigan Public School Academy on 9 July 2014.

Motion by Seidel to approve the resolution as read. Supported by Hunter. 7 Ayes. 0 No. Approved

- b) Resolution setting date, time and place of Regular Board Meetings for the 2014-2015 school year and location of official posting for meeting notices

IT IS HEREBY RESOLVED that regular meetings of the Northwest Academy Board of Education for the 2014 – 2015 school year shall be held in the classrooms of Northwest Academy; and

IT IS HEREBY RESOLVED that notices of meetings of the Northwest Academy Board of Education shall be posted at the school building; and

IT IS HEREBY RESOLVED that the regular meetings of the Northwest Academy Board of Education shall be held at 5:30 p.m. on the following dates:

Wednesday, August 14th, 2014
Wednesday, September 11th, 2014
Wednesday, October 9th, 2014
Wednesday, November 13th, 2014
Wednesday, December 11th, 2014
Wednesday, January 8th, 2015
Wednesday, February 12th, 2015
Wednesday, March 12th, 2015
Wednesday, April 9th, 2015
Wednesday, May 14th, 2015
Wednesday, June 11th, 2015
Wednesday, July 9th, 2015

Motion by Seidel to approve the resolution as read. Supported by Olach. 7 Ayes. 0 No. Approved

- c) Resolution for designating depositories for various funds and authorized signatures(s) for various funds and accounts.

IT IS HEREBY RESOLVED, by the Northwest Academy Board of Directors that the Northwest Academy General Fund will be deposited at the Charlevoix State Bank; and

IT IS HEREBY RESOLVED, by the Northwest Academy Board of Directors that the Northwest Academy Student Activities Account will be deposited at Charlevoix State Bank, and

IT IS HEREBY RESOLVED, by the Northwest Academy Board of Directors, that Phoebe Gohs, Cindy Romero, and Micheal Randall, and Joseph Seidel shall be the authorized signatures for Northwest Academy's various funds and accounts.

Motion by Seidel to approve the resolution as read. Supported by Hunter. 7 Ayes. 0 No. Approved

- d) Resolution to Bond Treasurer:

IT IS HEREBY RESOLVED; by the Northwest Academy Board of Directors that Micheal Randal shall be bonded to perform his responsibilities as School Treasurer for the 2014 – 2015 school year.

Motion by Seidel to approve the resolution as read. Supported by Kroon. 7 Ayes. 0 No. Approved

- e) Resolution appointing CAO by name: Motion to table this matter to obtain clarification by Seidel. Supported by Hunter. 7 Ayes. 0 No. Approved to Table matter.

- f) Resolution appointing legal counsel:

IT IS HEREBY RESOLVED; by the Board of Directors of Northwest Academy that Dennis Cross shall be the Academy Legal Counsel for the 2014 – 2015 school year.

Motion by Randall to approve the resolution as read. Supported by Seidel. 7 Ayes. 0 No. Approved

- g) Resolution appointing auditors:

IT IS HEREBY RESOLVED, by the Board of Directors of Northwest Academy that the accounting firm of Hill, Schroderus & Company shall be the auditors for the 2014 – 2015 upcoming school year.

Motion by Seidel to approve the resolution as read. Supported by Hunter. 7 Ayes. 0 No. Approved

- h) Resolution to adopt the Char-Em ISD Common Calendar for the 2014-2015 school year:

IT IS HEREBY RESOLVED, by the Northwest Academy Board of Directors that the CHAR –EM Intermediate School District Common Calendar be adopted for the 2014 – 2015 school year.

Motion by Seidel to approve the resolution as read. Supported by Olach. 7 Ayes. 0 No. Approved

- i) Resolutions appointing the Freedom of Information Act Designee, Title VI, Title IX, 504 and sexual harassment designees and the AHERA Plan Contact.

RESOLVED, that the **Freedom of Information Act Designee** for Northwest Academy for the 2014-2015 fiscal year shall be School Leader Phoebe Gohs.

RESOLVED, that the **Title VI Designee** for Northwest Academy for the 2014 – 2015 fiscal year shall be the John Witherspoon.

RESOLVED, that the **Title IX Designee** for Northwest Academy for the 2014 - 2015 fiscal year shall be the School Leader, Phoebe Gohs.

RESOLVED, that the **504 Designee** for Northwest Academy for the 2014 - 2015 fiscal year, shall be the 504 Coordinator Susan George.

RESOLVED, that the **Sexual Harassment Designee** for Northwest Academy for the 2014 - 2015 fiscal year shall be Cindy Romero.

RESOLVED, that the **AHERA Plan Contact** (asbestos) for Northwest Academy for the 2014 – 2015 fiscal year shall be the Plan Coordinator, James Marsh.

Motion by Seidel to approve these resolutions as read. Supported by Randall. 7 Ayes. 0 No. Approved

8. Public Comment: none

9. Correspondence: nothing to report.

10. Administrators Report: Ms. Gohs

- ◆ A new student discipline policy was reviewed. Motion by Seidel to approve the new discipline policy. Supported by Rasmussen. 7 Ayes. 0 No. Approved.
- ◆ A plan was reviewed to educate the community on the educational direction of NWA and address community perceptions. Motion to approve the plan as described by Rasmussen. Supported by Hunter. 7 Ayes. 0 No. Approved
- ◆ The draft 2014-2015 school year budget was reviewed. Current enrollment is 87.
- ◆ Ms. Gohs requested the Board to consider an increase health insurance staff co-pay from 10% to 20%. The impact discussed. Motion by Kroon to increase staff health insurance staff co-pay from 10% to 20%. Supported by Hunter. 7 Ayes.) No. Approved.
- ◆ July parent meeting last night went well with new families in attendance.
- ◆ The facility work Bee held today went well. Wood chips were placed on playground and furniture moved. Need to schedule another work session for early August.
- ◆ A meeting with home school families is set for Aug 5th.
- ◆ Staffing: The interview with the art teacher went well. Currently advertising for a Math/Science teacher.
- ◆ Evance 360 has been purchased.
- ◆ Chromebooks have been ordered. Currently getting google sign in secured before they are shipped.
- ◆ Cell phone policy will be revised for August review.
- ◆ Preschool licensing renewal is on progress.
- ◆ SVSU has requested NWA Board attend OMA training by Michigan Association of School Boards. There is one Aug 8th at Boyne Highlands Phoebe emailed SVSU to see if it is approved and will see about sending 3 or 4 NWA Board members as representatives.

11. Old and New Business:

- a) Resolution to transfer the Luke Pace Memorial Scholarship Fund from Wells Fargo Company to the Charlevoix Community Foundation: Motion by Seidel to make the proposed transfer for administration purposes, support by Rasmussen. 7 Ayes. 0 No. Approved.

12. Public Comment: none

13. Adjournment: Motion to adjourn at 6:38 p.m. by Seidel, Support by Kroon. 7 ayes, 0 no. Approved.

Respectfully Submitted,

Shelia Davis (Secretary) Northwest Academy Board of Education