


**Charlevoix Montessori Academy (CMA)**  
**115 West Hurlbut Street**  
**Charlevoix, MI 49720**  
**(231) 547-9000**

Minutes of the Board Of Education 12 August 2015

1. Call Meeting to Order by President Seidel at 5:30 pm
2. Present: Seidel, Olach, Randall, Hunter, Kroon, Rasmussen and to be sworn in N. Barnes
3. Swearing of new term Board members. President Seidel administered the Board Member Oath to J. Olach (renewed term) and N. Barnes (new term).
4. Approval of:
  - A. Agenda: Motion by Seidel to approve as amended, /2<sup>nd</sup> by Hunter 7 Ayes/ 0 No Approved.
  - B. Contracts with Lakeshore Educational Management:
    - i. Motion to approve 2014-2015 term contract as amended with updated legal language by Randall / 2<sup>nd</sup> by Hunter 7 Ayes/0 No Approved.
    - ii. Motion to approve new Sept 1, 2015 – Aug 31, 2016 term contract by Seidel / 2<sup>nd</sup> by Olach 7 Ayes/ 0 No Approved.
  - C. Nomination for Board Secretary: Motion to nominate C. Rasmussen by Seidel/ 2<sup>nd</sup> by Barnes 7 Ayes/ 0 No Approved.
  - D. Minutes of Previous Meeting 8 July 2015: Motion by Seidel to approve/ 2<sup>nd</sup> by Randall 7 Ayes/ 0 No Approved.
  - E. Financial Report: Discussion. Motion to approve the Financial Report by Kroon/2<sup>nd</sup> by Hunter 7 Ayes/0 No Approved. Motion to approve the July 2015 Checks written report by Seidel / 2<sup>nd</sup> by Hunter 7 Ayes/ 0 No Approved.
5. Correspondence: None
6. Public Comment: None
7. School Leader's Report:
  - a. Venetian Festival Activities– Volunteers were acknowledged for their service in support of CMA. \$400 profit was taken in from parking lot fees.
  - b. Student Count currently stands at 63-64.
  - c. The school attendance policy has been reviewed and revised to be more effective. Motion to approve by Seidel / 2<sup>nd</sup> by Hunter 7 Ayes/0 No Approved.
  - d. SVSU Oversight documents and annual report: areas requiring attention have been addressed.
  - e. There are new State of Michigan Budget Reporting requirements for districts with < 5% fund balance.
  - f. CMA is eligible to receive a Title VI Rural & Low Income Grant based on new area poverty data.
  - g. High school math & science teachers and a 1<sup>st</sup>-3<sup>rd</sup> teacher are being sought. Candidates are identified.
  - h. Community Visibility: i) Stuff the Bus event is Aug 15 ii) An informational session on "What is Montessori?" will be held Aug 20 at the Charlevoix Library. iii) Back to school ads will run in the Petoskey News Review, the Graphic and the Charlevoix Courier.
  - i. Back to School Planning: i) letters mailed to students with schedules and calendar ii) Open House Thurs Sept 3<sup>rd</sup> 6-7 p.m. iii) Teacher & coordinator roles & responsibilities updated for 2015 – 2016 school year iv) Classroom changes being made.Motion to approve School Leaders report made by Seidel/2<sup>nd</sup> by Barnes 7 Ayes/0 No Approved.
8. Committee Reports: None
9. Old Business: Bank Refinancing Discussion. Motion to renew the current note with Charlevoix State Bank by Seidel / 2<sup>nd</sup> by Hunter 7 Ayes / 0 No Approved
10. New Business: Discussion on School Legal Representation. Matter tabled.
11. Public Comments: None
12. Adjournment. Motion by Seidel/ 2<sup>nd</sup> by Rasmussen 7 Ayes/0 No Approved 6:28 pm

Respectfully Submitted



Claire R. Rasmussen  
Board Secretary