

Charlevoix Montessori Academy(CMA)
115 West Hurlbut Street
Charlevoix, MI 49720
(231) 547-9000

Regular Meeting of the Board Of Education – 9 August 2017, 5:30 PM

“This meeting is a meeting of the Board of Directors in public for the purpose of conducting the School’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.”

MINUTES

1. Call Meeting to Order: Members present: Seidel, Randall, Kroon, Dillon, Olach, Earls.
Missing: Sigulinsky.
2. Pledge of Allegiance
3. Approval of:
 - A. Agenda
 - B. Minutes of Previous Meeting – 12 July 2017: Seidel moved to approve previous minutes, 2nd by Randall. 6 yes, 0 no. Approved. Kroon motion to approve July 12th minutes, 2nd by Seidel. 6 yes, 0 no.
 - C. Financial Report – (Including Checks Written): The Board reviewed the financial report as presented. Board discussed option to review for benefits during next board meeting. Motion to approve by Seidel, 2nd by Olach . 6 yes, 0 no. Approved.
4. Correspondence: Seidel reported that he received information by mail from Box Tops for opportunities for fundraising. Seidel received a report that Leslie Herriman has received her certificate in Pupil Accounting.
5. Public Comment*: None.
6. School Leader’s Report: Kondrat reported that enrollment is continuing to hold at 55 students with possibility for 5 additional children in the fall. The end of Kondrat’s contract will be August 31st. She will continue to remain on staff for the 2017/2018 school year as a consultant. Consultant will bill at a rate of \$25 per hour. Review of Amanda’s duties as well as Consultant duties. Currently there is \$10,000.00 in the current projected budget to cover consultant fees. Seidel moved to approve and Randall 2nd. 6 yes, 0 no. Approved.
7. Committee Reports:
 - A. Parking for Art Festival: Discussed parking opportunities for local festivals.
 - B. Fundraising Info: None.
8. Old Business:
 - A. Administrators Evaluation: Presentation by Denise Sandison reporting on the CMA Summative Rubric utilized for the CMA Administrator 2016/2017 school year. Denise discussed the 4 Domains utilized on the Rubric as well as the results for each domain.
 - B. Review of Annual Appointments: Moved to approve by Kroon, 2nd by Seidel. 6 yes, 0 no. Approved. Reaffirm approval of resolutions for budgeting for the 2016/2017 and 2017/2018 school years.
Move to approve the financial report including checks written from June 2017 by Kroon, 2nd by Seidel. 6 yes, 0 no. Approved.

- A. Resolution appointing School Leader by Name: Seidel motion for the Board at Large to approve the appointment of candidate Amanda Minaker as the new School Leader, 2nd by Kroon.
- B. Resolution appointing Oversight Compliance Designee by name: Motion to approve by Seidel, 2nd by Randall. 6 yes, 0 no. Approved.
- C. Resolution designating depositories for various funds and authorized signature(s) for various funds and accounts. CMA general funds and Student Activities account to be deposited at Charlevoix State Bank. Depositories to be Randall, Seidel and Minaker. Motion to Approve Seidel, Olach 2nd. 6 yes, 0 no. Approved.
- D. Resolution indicating the Board will comply with all laws, rules, and regulations. Motion to approve Seidel, Dillon 2nd. 6 yes, 0 no. Approved.
- E. Resolution designating the Freedom of Information Act contact Minaker, Title VI: Move to approve Minaker by Seidel, 2nd by Kroon. 6 yes, 0 no. Approved. Designee, Title IX Designee to be Minaker. Motion to approve Seidel and 2nd by Olach, 6 yes, 0 no. Approved. AHERA contact to be Mark Foltz, motion to approve by Seidel and 2nd by Randall. 6 yes and 0 no. Approved. Section 504 contact to be Colleen Swartz, motion to approve by Seidel, 2nd by Randall. 6 yes, 0 no. Sexual Harassment Contact to be Gary Schills. Motion to approve by Seidel, 2nd by Kroon. 6 yes, 0 no. Approved.
- F. Resolution setting date, time, and place of Regular Board Meetings and location of official posting for meeting notices. To be at CMA at 5:30pm the 2nd Wednesday of every month which will be posted. Motion by Seidel, 2nd by Olach. 6 yes, 0 no. Approved.
- G. Resolution appointing legal counsel: Seidel moved that Dennis Cross continue to be legal council until further notice, 2nd Kroon. 6 yes, 0 no. Approved.
9. New Business: Recommendations from Candidate Selection Committee
10. Public Comments*:
11. Adjournment: Seidel move to adjourn, 2nd by Randall. 6 yes, 0 no. Approved.

Respectfully,

Christine Dillon