
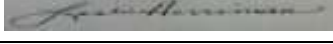
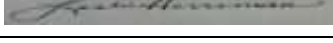
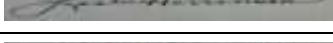
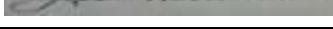


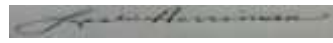
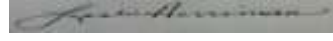
**2015-16 RECORD OF DRILLS HELD AT
Charlevoix Montessori Academy for the Arts**

FIRE DRILLS

Date/Time	Evacuation Time	Conducted By	Principal or Designee Signature
1. 9/18/2015 9:15 am	2 Min.	Leslie Herriman	
2. 10/13/2015 1:00 pm	2 Min.	Leslie Herriman	
3. 11/18/2015 11:45 am	2 Min.	Leslie Herriman	
4. 2/26/2016 3:00 pm	2 Min.	Leslie Herriman	
5 3/18/2016 11:00 am	2 Min.	Leslie Herriman	

*3 drills must occur before Dec. 1 with a reasonable interval between each drill.

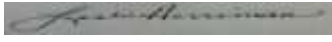
TORNADO DRILLS

Date/Time	Time to Shelter	Conducted By	Principal or Designee Signature
1 9/23/2015 10:00 am	2 min.	Phoebe Gohs	
2 3/22/2016 2:30 pm	2 min.	Phoebe Gohs	

At least one tornado drill needs to take place in March.

LOCK DOWN/SHELTER IN PLACE DRILLS

Drill #1 –Outside Threat At least 1 drill by Dec. 1 and one after Jan. 1.

Date	Time Drill Held	Time to Shelter	Conducted By (name, title)	Signature of person conducting drill
9/28/2015	2:10 pm		Leslie Herriman	

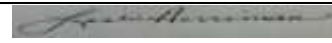
Drill Type: Standard Class Change Recess Other Events

Drill was coordinated with (2 required):

Name and Title: Deputy Chief Hankins Charlevoix PD

Name and Title: Officer Traeger Charlevoix PD

Drill #2 Shelter in Place

Date	Time Drill Held	Time to Shelter	Conducted By (name, title)	Signature of person conducting drill
10/26/2015	8:30 am		Leslie Herriman	


Drill Type: Standard Class Change Recess Other Events

Drill was coordinated with (2 required):

Name and Title: Deputy Chief Hankins Charlevoix PD

Name and Title: Chief Doan Charlevoix PD

Drill #3 In side Threat

Date	Time Drill Held	Time to Shelter	Conducted By (name, title)	Signature of person conducting drill
3/8/2016	1:00 pm		Leslie Herriman	

Drill Type: Standard Class Change Recess Other Events

Drill was coordinated with (2 required):

Name and Title: Officer Flickema

Name and Title: Chief Doan Charlevoix PD