

Charlevoix Montessori Academy for the Arts (CMA)  
115 WEST HURLBUT STREET  
CHARLEVOIX, MI 49720 (231) 547-9000

Minutes for July 8, 2015 Organizational Meeting of the Board of Education

1. Call to Order 5:40 pm by President Seidel
2. Roll Call: Present: J. Seidel, D. Kroon, K. Hunter, M. Randall, C. Rasmussen. Apologies J. Olach
3. Approvals:
  - a) Agenda: Motion by Hunter to approve the Agenda, supported by Rasmussen. 5 Ayes, 0 No. Approved.
  - b) Minutes of 10<sup>th</sup> June 2015 regular meeting and 29<sup>th</sup> of June 2015 Special meeting with public hearing. Motion to approve all by Seidel, supported by Rasmussen. 5 Ayes, 0 No. Approved
  - c) Financial Reports: Motion to accept the financial report by Seidel, supported by Randall. 5 Ayes, 0 No. Approved. Motion to accept the checks written report by Seidel, supported by Rasmussen. 5 Ayes, 0 No. Approved.
4. Swearing in of New Board Members: President Seidel administered the Oath and swearing in of Mr. Michael Randall to a renewed term of Board service.
5. Nomination of Temporary Chairperson of the Board Officer Nominating Committee: Motion by Kroon for Mr. Randall to serve as Nominating Committee Temporary Chairperson, supported by Randall. 5 Ayes. 0 No. Approved.
6. Election of Officers:
  - a) Nominations for President: J. Seidel nominated by D. Kroon. D. Kroon nominated by C. Rasmussen. Attending Board Member survey: J. Seidel – 4; D. Kroon – 1. Motion by Kroon to select J. Seidel as Board President, support by Randall. 5 Aye, 0 No. Approved.
  - b) Nominations for Vice President: D. Kroon nominated by J. Seidel, support by Rasmussen, No other nominations. 5 Ayes, 0 No. Approved for Mr. Kroon as Vice President.
  - c) Nomination(s) for Treasurer: Motion by Rasmussen to nominate Mr. Randall. Support by Seidel. No other nominations. 5 Ayes. 0 No. Approved for Mr. Randall as Treasurer.
  - d) Nomination(s) for Secretary: Tabled until next regular meeting.
7. Re-Organizational Meeting Resolutions\*: (see Appendix of Resolutions 8 July 2015 footnoted below.)
  - A. **Resolution appointing School Leader** by name. Motion by Kroon to appoint Ms. P. Gohs. Support by Hunter. 5 Ayes 0 No. Approved.
  - B. **Resolution appointing Oversight Compliance Designee** by name. Motion by Seidel to appoint Ms. P. Gohs. Support by Randall. 5 Ayes 0 No. Approved.
  - C. **Resolution designating depositories** for various funds and authorized signature(s) for various funds and accounts. Motion to designate depositories as stated in the Appendix of Resolutions by Rasmussen. Support by Hunter. 5 Ayes 0 No. Approved.
  - D. **Resolution indicating the Board will comply with all laws, rules, and regulations.** Motion to approve the compliance statement as stated in the Appendix of Resolutions by Seidel. Support by Randall. 5 Ayes 0 No. Approved.
  - E. **Resolution designating the Freedom of Information Act contact, Sexual Harassment Contact, Title VI Designee, Title IX Designee, AHERA contact, and Section 504 contact.** Motion to designate each subject contact as stated in the Appendix of Resolutions by Seidel. Support by Rasmussen. 5 Ayes 0 No. Approved.
  - F. **Resolution setting date, time, and place of Regular Board Meetings** and location of official posting for meeting notices. Motion to approve the resolution as stated in the Appendix of Resolutions by Rasmussen. Support by Kroon. 5 Ayes 0 No. Approved.
  - G. **Resolution appointing legal counsel.** Motion to designate legal counsel as stated in the Appendix of Resolutions by Seidel. Support by Hunter. 5 Ayes 0 No. Approved.
  - H. **Resolution appointing auditors.** Motion to appoint auditors as stated in the Appendix of Resolutions by Seidel. Support by Hunter. 5 Ayes 0 No. Approved.

- I. **Resolution to adopt the school calendar** for the ensuing year. Motion to adopt the Char-Em ISD school calendar as stated in the Appendix of Resolutions by Rasmussen. Support by Hunter. 5 Ayes 0 No. Approved.
  - J. **Resolution to bond Treasurer** and others as designated by the Board. Motion to bond the Treasurer as stated in the Appendix of Resolutions by Seidel. Support by Rasmussen. 5 Ayes 0 No. Approved.
8. Correspondence: nothing to report.
  9. Administrators Report: Ms. Gohs
    - ◆ The Life Sciences teacher has accepted a different job; a replacement is being sought.
    - ◆ Two new enrollments were received this week.
  10. Old and New Business:
    - a) The CMA parking lot will host paid parking during Venetian Festival.
    - b) Discussions are underway with United Way for support of 4 yr old free education.
    - c) A Grant application has been submitted to the Grand Traverse Bay Band of Odawa Indians in support of cultural education.
  11. Public Comment: none
  12. Adjournment: Motion to adjourn at 6:19 p.m. by Seidel, Support by Rasmussen. 5 ayes, 0 no. Approved.

Respectfully Submitted,

Claire Rasmussen  
Charlevoix Montessori Academy for the Arts Board of Education