

NORTHWEST ACADEMY
115 WEST HURLBUT STREET
CHARLEVOIX, MI 49720 (231) 547-9000

Minutes for September 12, 2012 Meeting of the Board of Education

1. Call to Order 5:32pm by President Seidel
2. Roll Call: Present: Joseph Seidel, Richard Hodgson, Kathy Hunter, Joni Olach, Micheal Randall, Anora O'Connor and Claire Rasmussen.
3. Approvals:
 - a) Agenda: Motion by Rasmussen to approve the Agenda as amended, supported by Hodgson. 7 ayes, 0 no. Approved
 - b) Minutes of 8 August, 2012 regular meeting: Motion to approve with correction by Seidel, supported by Olach. 7 ayes, 0 no. Approved
 - c) Financial Report: Motion to accept by Hodgson, supported by Hunter. 7 ayes, 0 no. Approved
4. New Teacher Approval: Mr. Saunders introduced teacher candidates to fill open positions. They are: Kathy Lycka (Secondary Ed Resource), Christina Eanes (Social Studies), Desiree Kaiser (Language Arts), Dave Pugh (music) and Trista Teuscher (3rd-4th grade). Motion by Seidel to approve hiring of these candidates for the stated positions. Supported by Hunter. 7 ayes, 0 no. Approved. John Thompson is substitute teaching Math.
5. Correspondence: Letter from SVSU with a reminder that two Board positions are up for renewal June, 2013.
6. Public Comment: None.
7. Administrators/Development Report: Mr. Saunders
 - ◆ NWA will be participating in a SVSU advised testing plan to confirm charter school student performance. NWA will use the NWEA web based program which integrates with other Char-Em ISD schools. The \$1500 cost is expected to be covered by a SVSU mini grant.
 - ◆ The EdTech Specialists contract is up for renewal. Motion by Hodgson to renew the contract per the existing terms with the stipulation that use be monitored. Supported by Olach. 7 ayes, 0 no. Approved.
 - ◆ The current school FTE count is 97. Additional student enrollment is being sought for all programs.
 - ◆ Ideas for advertising outreach to encourage additional enrollment were discussed. Motion by Rasmussen to name a working subcommittee (M. Randall, A. O'Connor) to lead development of an advertising plan. Supported by Seidel. 7 ayes, 0 no. Approved.
 - ◆ The new schedule is operating and implementation challenges have been resolved.
8. Committee Report:
 - Community Liaison - nothing to report.
 - Finance – nothing to report.
 - Fundraising: a) Friends "Cookie Dough" sale is Sept 26th b) The Argonne Dinner and Winter Soup/Supper Fundraisers are being planned c) A large donation of goods was received from the Keehn family d) The Sequanota Club donated \$340 to the NWA Fine Arts Program e) Bay Winds Credit Union donated previously used computers to NWA.
9. Old Business:
 - a) Loan Refinance: Charlevoix State Bank has confirmed that it requires guarantors on commercial notes. Mr. Saunders will explore options with Citizen's Bank.
 - b) School Management - nothing to report
 - c) Board Member Renewals: Mr. Seidel requested that Board Members up for renewal submit applications.
10. New Business:
 - a) St. Mary's School: (i) Mr. Seidel will be proposing collaborative activities at the St. Mary's Bd Meeting. (ii) Mr. Saunders reported on learned requirements to have St. Mary's provide food service to NWA.
11. Public Comment: None.
12. Adjournment: Motion to adjourn at 6:32 pm by Seidel, Supported by Rasmussen. 7 ayes, 0 no. Approved.

Respectfully Submitted,

Claire R. Rasmussen (Secretary) Northwest Academy Board of Education