

NORTHWEST ACADEMY
115 WEST HURLBUT STREET
CHARLEVOIX, MI 49720 (231) 547-9000

Minutes for October 9, 2013 Meeting of the Board of Education

1. Call to Order 5:30 pm by President Seidel
2. Roll Call: Present: Joseph Seidel, Richard Hodgson, Kathy Hunter, Joni Olach, Micheal Randall and Claire Rasmussen.
3. Approvals:
 - a) Agenda: Motion by Seidel to approve the Agenda with additions and changes, supported by Hodgson. 6 Ayes, 0 No. Approved.
 - b) Minutes of 11 September 2013 regular meeting and 23 September 2013 Special Meeting: Motion to approve by Olach, supported by Hunter. 6 Ayes, 0 No. Approved
 - c) Financial Report: Motion to accept by Rasmussen, supported by Hodgson. 6 Ayes, 0 No. Approved.
 - d) Approval of new staff member: Motion by Hodgson to approve hiring of the new Special Education Teacher S. George. Supported by Hunter. 6 Ayes, 0 No. Approved.
4. Free & Reduced Fee Lunch Program: Ms. S. Witherspoon presented a proposal to establish a Piggy Bank Lunch program at NWA. Supporting information provided by the school nurse indicates that the majority of NWA students qualify for the program. Motion by Hodgson to approve exploration of options available to establish a free and reduced fee Breakfast and Lunch program at NWA. Supported by Rasmussen. 6 Ayes, 0 No. Approved.
5. Correspondence:
 - a. Letter from SVSU requesting detailed insurance information for legal review.
 - b. Letter from SVSU regarding the Educational Program Review.
6. Public Comment: The new student government representative, C. Wickham, was introduced and she gave a brief student report.
7. Administrators/Development Report: Mr. Saunders
 - ◆ The NWA student count is currently at 98.
 - ◆ NWA class offerings for Karate, Spanish and Band have brought in home school student FTEs.
 - ◆ MEAP and NWEA testing have started this week.
 - ◆ Weekly NWA update emails that have been going to staff will now also be copied to Board members.
 - ◆ Wolverine Camp is formulating a student “team building” day for NWA students.
8. Committee Reports:

The Personnel committee will meet Oct 17th to address revision of the Administrative Guidelines.
9. Old Business:
 - a) The bridge loan has been received and is to be paid off by the end of June.
 - b) The NWA office manager is transferring data into the new School Data system.
 - c) Professional staff services and payroll logistics are going well.
 - d) Materials are prepared for the annual audit.
 - e) The AESPO sub pool has been established.
10. New Business: Mr. Saunders reviewed the SVSU report of their Educational Program Review. All items are being addressed including establishment of a specific committee to incorporate curriculum related recommendations.
11. Public Comment: Staff member Eanes summarized the student visit to Charlevoix City Hall and their request to the city for an “Adopt a Street” program.
12. Closed Session: Motion by Seidel to move into Closed Session to review a student issue. Supported by Olach. 6 Ayes. 0 No. Approved.
13. Re-entered Open session 6:47 p.m.
14. Adjournment: Motion to adjourn at 6:47p.m. by Hodgson, Support by Hunter. 6 ayes, 0 no. Approved.

Respectfully Submitted,

Claire R. Rasmussen (Secretary) Northwest Academy Board of Education