

NORTHWEST ACADEMY
115 WEST HURLBUT STREET
CHARLEVOIX, MI 49720 (231) 547-9000

Minutes for November 13, 2013 Meeting of the Board of Education

1. Call to Order 5:00 pm by President Seidel
2. Roll Call: Present: Joseph Seidel, Richard Hodgson, Kathy Hunter, Joni Olach, and Claire Rasmussen. Micheal Randall joined 5:08 pm.
3. Approvals:
 - a) Agenda: Motion by Seidel to approve the Agenda, supported by Hodgson. 5 Ayes, 0 No. Approved.
 - b) Minutes of 13 November 2013 regular meeting: Motion on to approve with correction by Olach, supported by Hunter. 5 Ayes, 0 No. Approved
 - c) Minutes of the 13 November Closed Session meeting minutes: Motion to approve by Olach, supported by Hunter. 6 Ayes, 0 No. Approved
 - d) Financial Report: Motion to accept by Rasmussen, supported by Hunter. 5 Ayes, 0 No. Approved.
4. Correspondence: The Ed Tech Specialists contract is due for renewal. Mr. Saunders recommended continued consultant support for seat time waiver state compliance matters. Motion by Hodgson to approve renewal of the contract with EdTech under the same terms as previous. Supported by Seidel. 6 Ayes. 0 No. Approved.
5. Public Comment: none
6. Administrators Report: Mr. Saunders
 - ◆ Reminder that the NWA Band concert is Tuesday Dec 17th at 7 pm.
 - ◆ NWA has met the criteria “Tech Ready” best practices qualifying for a grant award of \$10 per FTE.
 - ◆ The NWA Staff party is Wednesday Dec 18th at 3 pm at NWA. The Board is invited to attend.
 - ◆ Parent Teacher Conferences were successful with approximately 75% participation.
 - ◆ Prohibited substance detection dogs were in and around the school last week. Nothing was detected.
 - ◆ The MI Dept of Education has approved 7 FTEs for additional students attending NWA.
 - ◆ An Open Enrollment period will be held January 13th – 17th, 2014.
7. Student Council Representative Report: None
8. Committee Reports:
 - a) Personnel: A revised draft of the Administrative Guidelines was provided to the Board for review at the November Board meeting. Motion by Rasmussen to approve the Administrative Guidelines with revised formatting. Supported by Seidel. 6 Ayes. 0 No. Approved.
 - b) Fund Raising: NWA successfully participated in the Gifts for Purpose program at the Library Dec 7th. Future Years participation in this program is encouraged.
9. Old Business:
 - a) Free & Reduced Lunch Program: S. Witherspoon & J. Seidel met with the Charlevoix Public Schools dining facility manager and they cannot meet our cost requirement. A new opportunity has been identified with a new close by restaurant owner. Review of nutritional, delivery and cost requirements appear favorable to be a sustainable service for NWA students. Development will continue.
10. New Business: Mr. Saunders requested a change in banking institution for a specific account to eliminate a \$3.00/month fee. Motion by Seidel to move the student activities account from First Merit Bank to Charlevoix State Bank. Supported by Rasmussen. 6 yes, 0 No. Approved.
11. Public Comment: none
12. Adjournment: Motion to adjourn at 5:30p.m. by Rasmussen, Support by Hodgson. 6 ayes, 0 no. Approved.

Respectfully Submitted,

Claire R. Rasmussen (Secretary) Northwest Academy Board of Education