

Charlevoix Montessori Academy for the Arts (CMAftA)
115 West Hurlbut Street
(231) 547-9000
Charlevoix, MI 49720

DATE: 11-13-19, TIME: 5:30pm

[X] Regular or [] Special Meeting Minutes

1. Call to Order: Seidel called the meeting to order at 5:34pm.
2. Pledge of Allegiance
3. Roll Call:
Joseph Seidel [X] Eryn Willson [X] Judy Sigulinsky [X]
David Kroon [X] Christine Dillon [X]
Gloria (Joni) Olach [] Michael Randall [X]
4. Approval of:
 - A. Agenda: Move to accept agenda as written by Seidel, 2nd by Willson. 6 yes, 0 no, all agreed
 - B. Approve Minutes of 10/9/19 Board Meeting: Seidel moved to accept minutes as presented, 2nd by Randall. 6 yes, 0 no, all agreed.
 - C. Approve Financial Report/Checks Written: Board reviewed Executive Summary received from Advanced Education Services. Randall motion to accept financial report, checks written, 2nd by Sigulinsky. 6 yes, 0 no, all agreed.
 - D. School Leader Report: Report presented by David Harwood. Motion to approve by Seidel, 2nd by Dillon, 6 yes, 0 no, all agreed.
4. Old Business:
 - A. Educational Service Provider Agreement: Seidel reported regarding the ESP Agreement for Dennis Cross. Motion to re-affirm and sign contract by Seidel, 2nd by Randall, 6 yes, 0 no, all agreed.
 - B. Board Training: Mr. Harwood reported that Doug Newcomb will be providing training for CMA board members in January and or February depending on board member availability.
5. New Business:
 - A. Rainbow Shoppe: Seidel reported that he has submitted a grant to the Rainbow Shoppe in Charlevoix to establish a food services program at CMA.
7. Correspondence: None.
8. Public Comment: None.
9. Adjournment: Seidel moved to adjourn at 6:18pm, 2nd by Willson. 6 yes, 0 no, all agreed.

Approved by: Christine Dillon

Date: 12/11/19

November School Leader Report

1. Applefest: CMA made \$970 from selling bake goods and parking.
2. October 17: SVSU came to CMA to conduct the Educational program review.
3. October 17: CMA was awarded \$3,600 from SVSU for the Robotics. The grant was written by David Harwood and Bryce McQuillian.
4. October 18: The High School students went to NMCC in Petoskey for Career Quest.
5. October 18: Mr. Harwood attended Homeless training at Gaylord High School.
6. October 25 – Mount McSauba Trail Clean up.
7. October 28-31 Spirit Week:
 - a. Monday: Pajama Day
 - b. Tuesday: Crazy Hat day
 - c. Wednesday: Wig Day
 - d. Thursday: Halloween:
8. November 1st: area wide PD. Char-EM ISD at Boyne
9. November 1st Middle School and High school dance . It made \$70 for the arts program at CMA.
10. New Band/Choir teacher for Middle School and High School: Givstino Carrano. He will be at CMA 2 hours a day 4-5 days a week. Givstino is the band/music teacher at St. Mary's. He started October 28th.
11. October 28: School applied for a grant for a school lunch program at the Rainbow Shoppe. The grant was completed by David Harwood and Dan Walter.
12. October 28: applied for a grant through Charlevoix County Community Foundation.
13. October 28: Givstio Carrano started as Band/Choir teacher. He will be teaching band and choir at CMA 2 hours a day 4-5 days a week.
14. October 30: Applied for grant through American Honda Foundation. The grant is help fund the cost of additional support personal.
15. October 30: Applied for grant to Grand Traverse Band of Ottawa Indian Tribe. The tribe has a 2 percent allocation to help with the cost of NWEA, Michigan virtual, and online subscriptions.
16. October 30: Upper Elementary had a field trip to Great Lake Center for the Arts to see Dr. Kaboom. Dr. Kaboom was an interactive science presentation.
17. October 31: The Halloween parade downtown was canceled due to weather. CMA had a parade inside the school in the morning. Candy and treats were provided by Charlevoix Chamber of Commerce and local businesses.
18. October 31: applied for the Additional Instructional time Grant: to districts for additional instructional time to pupils in grades K-3 who have been identified as needing additional supports and interventions to read at grade level by the end of grade 3.
19. SVSU Program Review of CMA results:
 - There was no evidence of pacing guides or curriculum maps to guide the instructional process.
 - Observations revealed strengths in the following areas:
 - School environment is positive.

- Students demonstrated a positive attitude about the classroom and learning.
 - Small class sizes lend to opportunities for individualized instruction.
 - Observations revealed growth opportunities in the following areas:
 - Student understanding of how work is assessed (i.e., rubrics).
 - Student collaboration during student-centered activities.
 - Enhance classroom learning environment by including student work and purposeful educational materials.
20. November 5: David Harwood presented at the Kiwanis Club at the Weathervane. Presented about CMA, benefits of attending CMA, updates at CMA, and upcoming events at CMA.
 21. November 7: Parent teacher conferences held at CMA.
 22. November 8: David Harwood attended SVSU School Leader meeting: Guest speaker was Dr. Jennifer Rodgers on strategies to build a positive school culture.
 23. November 11: Rededications of Veteran's park:

Students and staff went to Veteran's park.
 24. Upcoming events:
 - November 14th Upper Elementary play.
 - November 21: Leadership Network Meeting at Char-EM ISD
 - November 21: Special education law update
 - November 22: 504 Guidance
 - November 25: Crisis Response Plan
 - November 26: Thanksgiving luncheon at CMA and Share.
 - November 27-29 Thanksgiving break
 - November 29: Craft show at CMA
 - December 9: Restorative Justice training
 - December 13: Illuminate PD training for staff at Char-EM ISD
 - December 19: Middle School and High School band and choir concert