

Charlevoix Montessori Academy(CMA)
115 West Hurlbut Street
Charlevoix, MI 49720
(231) 547-9000

Regular Meeting of the Board Of Education – 10 May 2017, 5:30 PM

Members Present: Dillon, Seidel, Olach, Sigulinsky, Earls, Kroon, Randall.

1. Call Meeting to Order:
2. Pledge of Allegiance
3. Approval of:
 - A. Agenda: Motion to approve: Seidel. Second by Kroon. 6 yes, 0 no. Approved.
 - B. Minutes of Previous Meeting: 12 April 2017: Motion to approve Seidel, Second by Olach. 6 yes, 0 no. Approved.
 - C. Financial Report: (Including Checks Written.) Committee reviewed the financial report submitted by Kondrat. Motion to approve Seidel, Second by Sigulinsky. 6 yes, 0 no. Approved.
4. Correspondence: Seidel presented a letter to the board that he wrote to 6 different local accounting firms inquiring about the need for our annual financial School District Audit. Herriman secured a list of potential auditors to consider as follows: Rehmann; Harris Group; Dennis, Gartland, and Niergarth; Baird, Cotter and Bishop PC; Johnson and Schulze PC. Seidel is currently waiting for a response to secure these services for next year.
5. Public Comment: None.
6. School Leader's Report: Kondrat reported that currently we have 62 students with a loss of 5 and 1 COC. Open House enrollment possibilities for next school year may include 1 preschooler, 1 kindergartner, 1 second grader. Today, May 10th: 8th graders enjoyed the Career Expo at Raven Hill. May 17th there will be a visit from SVSU at 10am to talk with High School students regarding scholarships and admissions to SVSU, May 18th Navigating the Arts performance, May 23rd Science Fair from 3:30-5:00pm. May 25th students will perform the Dog Days song and dance at the Farmer's Market at 10am. A prom may happen on May 26th from 5:30pm-8pm. Budget Hearing meeting will be held June 21st 2017 from 5pm -5:30pm, regular meeting to follow. This meeting will be to adopt a proposed budget resolution for the general fund for the 2017/2018 school year. SVSU 2017 Education Employment Fair will be held June 13th from 12pm-2pm and Kondrat and Sigulinsky will attend to recruit for a Special Education Teacher, Elementary Teacher and High School math and Science Teacher. Motion to approve: Dillon. Second by Sigulinsky. 6 yes, 0 no. Approved.
7. Committee Reports: Christine Dillon reported on PTO: Last week was Teacher Appreciation week. PTO provided surprises for the teachers daily including: a yogurt bar, scented rice bags, bath bombs, an appreciation wall and key chains. There will be a matinee showing at the Charlevoix Cinema on May 21st for the entire community. All proceeds will go to CMA PTO. No report yet from PTO Today for the Lowe's Grant. Presented Board of Directors with Star keychains for making a difference.

8. Old Business: Financial Administrative Review: Status of Loan Application: Kondrat reported that 4Front declined CMA's loan request.
9. New Business:
 - A. Financial Administrative Review
 - B. Review of Charlevoix Education Management documents: Kondrat reported that she currently has documents ready to be completed once she hears back from Kathy Hunter. Kondrat reported that she was able to reach out to ACCESS POINTE HR to discuss duties they provide to Charter Schools. They require a fee of \$7500.00 annually and provide a great deal of services that we are not being provided by our current management company. Board discussed pursuing this opportunity with ACCESS POINTE HR prior to the end of the current management position which ends August 30th, 2017.
 - C. New Auditor: Board discussed that they will pursue Baird, Cotter and Bishop PC and Johnson and Schulze PC.
10. Public Comments: Seidel reported that he will be arranging Memorial services for the morning of May 29th at 9am. CMA students will be invited to participate in Veteran's Park activities.
11. Adjournment: Seidel moved to adjourn, second by Randall. 6 yes, 0 no. Approved.

Respectfully Submitted,



Christine Dillon
Board Secretary