

**Charlevoix Montessori Academy(CMA)**  
**115 West Hurlbut Street**  
**Charlevoix, MI 49720**  
**(231) 547-9000**

Regular Meeting of the Board Of Education – 21 June 2017, 5:30 PM

Members Present: Dillon, Seidel, Olach, Sigulinsky, Earls, Kroon, Randall.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Approval of:
  - A. Agenda: Motion to approve with corrections as noted: Seidel. Second by Kroon. 7 yes, 0 no. Approved.
  - B. Minutes of Previous Meeting: May 2017: Motion to approve Sigulinsky, Second by Randall. 7 yes, 0 no. Approved.
  - C. Financial Report: (Including Checks Written.) Committee reviewed the financial report submitted by Kondrat. Motion to approve Seidel, Second by Sigulinsky. 7 yes, 0 no. Approved.
4. Correspondence: Seidel presented a letter to the board that. Reviewed a letter received from Saginaw Valley State University stating that there is a re- authorization for an additional 3 years of approval for CMA until June 30, 2020.
5. Public Comment: Kroon discussed options for roof repair for the 2017-2018 school year. Earls discussed beginning a Go Fund Me account to build monies to repair the roof. Discussed opportunity to meet with St. Mary's for their day of helping.
6. School Leader's Report: Kondrat reported that currently we have 55 students enrolled for the 2017-2018 school year. Preschool brought in \$11,000 for the past school year. \$9000.00 remains unpaid. Discussion regarding 2017-2018 proposed budget. Discussion to eliminate the preschool program, eliminating the Program Director and the Montessori Coach for the pre-school program, eliminating the GTBB tutor. Cutting administrative assistant down to part-time. Kondrat reporting that we need an additional \$30,000.00 to meet the 5% of the unrestricted fund balance which is why the eliminations are being discussed. Motion to approve: Seidel. Second by Sigulinsky. 5 yes, 2 no. Approved.
7. Committee Reports: Christine Dillon reported on PTO: Last week was Teacher Appreciation week. PTO provided surprises for the teachers daily including: a yogurt bar, scented rice bags, bath bombs, an appreciation wall and key chains. There will be a matinee showing at the Charlevoix Cinema on May 21st for the entire community. All proceeds will go to CMA PTO. No report yet from PTO Today for the Lowe's Grant. Presented Board of Directors with Star keychains for making a difference.
8. Old Business:
  - a. Financial Administrative Review: Status of Loan Application: Kondrat reported that 4Front declined CMA's loan request.

- b. Insurance updates: Kondrat provided the board with the proposal of insurance prepared by Greg Burroughs of Peterson McGregor. Packet included premium summary. Herriman reported regarding her meeting with Greg Burroughs. Board moved to change insurance carrier to Greg Burroughs of Peterson McGregor.
- c. Audit Updates: Herriman reported on previously discussed findings for new auditors for the 2017-2018 school year. Motion to approve by Sigulunsky and second by Randall. 7 yes, 0 no. Approved.
- d. Contract Renewal: Discussed regarding contract re-authorization with SVSU. Re- authorization for an additional 3 years of approval for CMA until June 30, 2020. Motion to approve contract renewal by Seidel, Second by Dillon.

9. New Business:

A. Administrative Evaluation: Board reviewed the summative rubric for Principal Kali Kondrat which was completed by Denise Sandison. Move by Dave Kroon to table discussion until next board meeting to give members and opportunity to review this. Second by Seidel. 7 yes, 0 no, approved.

B. Approval of Amended 2016-2017 Budget: Motion to approve, Seidel, Second Randall, 7 yes, 0 no, approved.

C. Approval of Proposed 2017-2018 Budget: Motion to approve, Seidel, Second Olach, 7 yes, 0 no, approved.

D. Financial Administrative Review – Quarterly Report due June 30,2017. Kroon and Dillon will meet to complete the quarterly report. Seidel, move to adjourn, second by Earls. 7 yes, 0 no. Approved.

10. Public Comments: Sigulinsky discussed opportunity to reach out to local universities/colleges to recruit counseling interns. Will discuss next meeting.

11. Adjournment: Seidel moved to adjourn, second by Earls. 7 yes, 0 no. Approved.

Respectfully Submitted,



Christine Dillon  
Board Secretary