

Charlevoix Montessori Academy (CMA)
115 West Hurlbut Street
Charlevoix, MI 49720
(231) 547-9000

Minutes of the Board Of Education 10 August 2016, 5:30pm

1. Call Meeting to Order by President Seidel at 5:30 pm
2. Present: Seidel, Olach, Randall, Kroon. Dillon.
3. Approval of:
 - A. **Agenda:** Motion by Seidel to approve. Supported by Kroon. 4 Ayes/ 0 No, Approved.
 - B. **Minutes of Previous Meetings:** Minutes of Regular Board Meeting of 13 July 2016: Minutes approved with corrections as noted. Motion to approve by Seidel, second by Olach. 4 Ayes/ 0 No, Approved.
 - C. **Financial Report:** July through August, including checks written: Discussion. Financial Report presented by Kali Kondrat. Motion to approve by Seidel, second by Randall.
4. **Correspondence:** Discussion regarding letter from David A. Lewis, Director SVSU. Letter addressed gradual loss of student enrollment at CMA and recommended that CMA School Board "establish a targeted growth plan." Kali Kondrat reported that she is working on creating a CMA postcard to pass out to individuals. She continues to facilitate and manage CMA's FACEBOOK page. Jennifer Earls represented CMA during the summer farmer's markets on Thursdays in downtown Charlevoix. She created a CMA flyer with important information and spoke with individuals regarding enrollment. Motion to approve by Seidel, second by Randall. 4 Ayes/ 0 No, Approved.
5. **Public Comment:** None.
6. **School Leader's Report:** Kali Kondrat reported management team responsibilities for other charter schools which include: Advertising, promotion, recruitment. Discussion regarding benefits for CMA staff. Enrollment reported to be at 62. Teacher Status for 2016-2017 school year: No Special Education teacher at this time. There is an interview for a High School math teacher pending. Miss Leanne will be Kindergarten through 3rd grade assisted by Miss Stephanie. 5th-8th grade will be taught by Mr. Schills. Pre-school class potentially to be taught by new pre-school teacher Elizabeth Kondrat assisted by Ms. Godwin. Jenica Bock has been offered a full time art teacher position and her decision is pending. Discussion regarding Grant Status: Applied for the Grand Traverse Band of Ottawa and Chippewa Indians 2% grant and awarded \$5000.00 for the 1st cycle with intent to incorporate John Witherspoon into CMA for the Native American Tutoring program. Motion to approve by Seidel, second by Olach. 4 Ayes/ 0 No, Approved.
7. **Committee Reports:** Seidel reported that \$180.00 was received through parking for downtown events. Request by Seidel for additional parking attendants for 8-12 hours to cover next summer's event parking. Jennifer Earls and Christine Dillon have started a CMA PTO to continue discussion regarding fundraising opportunities. Brief discussion regarding back parking lot renewal project to incorporate green house. Continued collection of coke rewards, Millie's bread bags and Box Tops. Motion to approve by Seidel, second by Kroon. 4 Ayes/ 0 No, Approved
4. New Business: None.
5. Public Comments: None
6. Adjournment. Motion by Seidel, second by Randall. 4 Ayes/0 No. Approved.

Respectfully Submitted,



Christine Dillon
Board Secretary