

NORTHWEST ACADEMY  
115 WEST HURLBUT STREET  
CHARLEVOIX, MI 49720 (231) 547-9000

**Minutes for January 8, 2014 Meeting of the Board of Education**

1. Call to Order 5:30 pm by President Seidel
2. Roll Call: Present: Joseph Seidel, Richard Hodgson, Kathy Hunter, Joni Olach, Michael Randall, Claire Rasmussen and due to be sworn in Shelia Davis.
3. Approvals:
  - a) Agenda: Motion by Seidel to approve the Agenda with additions, supported by Hodgson. 6 Ayes, 0 No. Approved.
  - b) Minutes of 11 December 2013 regular meeting: Motion on to approve with correction by Seidel, supported by Olach. 6 Ayes, 0 No. Approved
  - c) Financial Report: Motion to accept by Rasmussen, supported by Hunter. 6 Ayes, 0 No. Approved.
4. Correspondence: Notification was received from SVSU recommending Ms. Shelia Davis to fill the open NWA Board position. President Seidel administering the Oath and swearing in of Ms. Davis to Board service.
5. Public Comment: none
6. Administrators Report: Mr. Saunders
  - ◆ The NWA Band concert on Tuesday Dec 17<sup>th</sup> was a success with acknowledgment to Mr. Pugh.
  - ◆ Student count status: two student moved out of the area however, three new students were added today.
  - ◆ Recent snow days have caused some disruption but we are still within the days allowed.
  - ◆ The lab in the north building has been refurbished and painting labor was provided by family volunteers.
  - ◆ Charter reauthorization documents are being prepared for SVSU.
  - ◆ The Charlevoix County Youth Advisory Committee includes a NWA student representative. Results of the committee's 2013 Needs Assessment Survey were circulated to the Board.
7. Student Council Representative Report: None
8. Committee Reports:
  - a) Personnel: nothing to report.
  - b) Fund Raising: The NWA Soup Cookoff will be Thursday January 23, 2014 at the Charlevoix Public Library.
9. Old Business:
  - a) Free & Reduced Lunch Program: President Seidel reviewed the Student Hot Lunch Program set to commence Monday, January 13, 2014 including menu, volunteer serving arrangements and purchase logistics. The lunch provider is Tony's Place Family Restaurant & Pizzeria. Options for monitoring student use of the program were discussed.
10. New Business:
  - a) Mr. Saunders reviewed staff activities to develop a School Wide Discipline Plan. Initial attention has been to develop common behavior terms, definitions and their impact level. Next steps are to incorporate an educational component thru a COMPASS outline (*Character – Optimism – Motivation – Pride – Achievement – Selflessness – Success*). The Board commented that individual mentoring and encouragement of students remain as strong BOD ideals.
11. Public Comment: none
12. Adjournment: Motion to adjourn at 6:16 p.m. by Rasmussen, Support by Hunter. 7 ayes, 0 no. Approved.

Respectfully Submitted,

Claire R. Rasmussen (Secretary) Northwest Academy Board of Education