

Charlevoix Montessori Academy for the Arts
115 Hurlbut
Charlevoix, MI 49720
(231) 547-9000

DATE: 6-13-18, TIME: 5:38pm

[X] Regular or [] Special Meeting Minutes

1. Call to Order: Seidel called the meeting to order at 5:36pm.
2. Roll Call: Joseph Seidel [X] Jennifer Earls [X]
David Kroon [X] Christine Dillon [X]
Gloria (Joni) Olach [X] Michael Randall []
3. Pledge of Allegiance
4. Approval of:
 - A. Agenda: Seidel motioned to accept the agenda; second by Earls; all approved.
 - B. Previous Minutes 5-9-18: Seidel motioned to accept the 5-9-18 minutes with corrections, 2nd by Olach; all approved.
 - C. Financial Report: Seidel motioned to accept financial reports including checks written; second by Olach; all approved.
5. Correspondence: None.
6. Public Comment: Heather Britt was present at this Board Meeting and has been hired to be CMA's music teacher and High School Math for this coming 2018/2019 school year.
7. Principal's Report: Amanda Minaker provided detailed information for Administrator's report. Highlights include the following: Round Lake Academy: John McLean unofficially withdrew his proposal on 5/11/18. Judge Snyder confirmed that Round Lake Academy was seeking a stand-alone building in regards to safety for students and others. Access Point Management Company: Paul Yaeger in HR will begin on 6/18/18 and Rachel Catron in accounting began as of 6/1/18. CEM ended their contract earlier than expected and Access Point stepped in to cover. There will be a pay delay of a week for staff from 6/30/18-7/6/18. Paul Yaeger will be present on 6/19/18 to onboard and welcome our staff and explain benefits. CMA students and staff partnered with Friends of the Library and participated in the Memorial Day parade. Separate services occurred on Memorial Day at 9am in East Park and students read speeches they wrote to honor Veterans during this event. Seidel moved to approve the report, second by Olach; all approved.
8. Committee Reports: Discussion regarding receiving more Family Fare slips from different families.
9. Old Business:
 - A. Building Redo: Ms. Minaker reported on progress toward school improvements including refinishing the North building, estimate for siding, new windows, entry way estimate including the cement entry way slab. Front doors were repaired by the security company for small leaks. Seidel will be meeting with Dudley Stevens to make repairs to the entry ramp cement pads and North Building floor to be paid through our Brick Fund. School Safety training recently held on 5/25 for staff provided evidence for changes needed including

bullet-proof glass on the main doors and Ms. Themm's window. Doors are pre-locked and screen repairs have been installed.

- B. Traverse City Trip: Seidel reported that Ms. Minaker and Seidel had a meeting with Paul Yaeger and Access Point Management on June 7th regarding moving forward with services.
 - C. End of Year Round Up: Ms. Minaker reported on the end of year picnic, student and staff field trips and graduation services.
10. New Business:
- A. Loan Refinance: Seidel has approached a representative from Chemical Bank regarding refinancing the current loan on the CMA building. Seidel moved to approve; second by Earls; all approved.
11. Public Comments: None.
12. Board Comments: None.
13. Reconfirmation of Next meeting: Budget Hearing meeting will be held Wednesday June 27th at 5:30pm. Next Board Meeting to be held July 11, 2018 at 5:30pm at Charlevoix Montessori Academy for the Arts.
14. Adjournment: Seidel motioned to adjourn the meeting at 6:33pm; second by Dillon; all approved.

Approved by: _____

Date: 7/11/18